

Doloris Vest

From: Doloris Vest [doloris.vest@education.edu]
Sent: Friday, January 14, 2005 4:51 PM
To: 'Tammy Stephenson (E-mail)'; Jane_Conlin@ci.roanoke.va.us; 'Joe Sgroi (E-mail)'; 'John Holpe (E-mail)'; 'Ned McElwaine (E-mail)'; 'Rick Huff (E-mail)'; Rob Glenn; 'Taliaferro, Jay Jr. (E-mail)'; 'Larry Moore'; 'W. Allen Downey'; Annette Lewis; Beth Doughty; Crystal Taylor; Don Robb; Jim Garlow; John J. Mulvey; Joyce Kessinger; Ken Rush; Michael Mays; Mike Oxford; Rebecca Johnson; Richard Teaff; Robert E. Hedrick; Robert Sandel; Ronald Brown; Ted Melnick; 'Wayne Flippen'; 'Bill Jones'; 'Bruce Johannessen'; 'Brucie Boggs'; 'Debbie Snead'; 'Francie Cumby'; 'Harriet Woodward (E-mail)'; 'John Baker'; 'John Conner'; 'Kathy Page'; 'Linda Matthews'; 'Lutheria Smith'; 'Marion Vaughn-Howard'; 'Paul Paradzinski'; 'Roger Dalton'; 'Roger Johnson'; 'Stephen Aukward'; 'Susan Williams'; 'Tom Richmond'; 'Toni Hamilton'; Carroll L. Gentry; Debbie Thompson; 'Jerry Barnett'; 'Dan Scott'; Xavier Hairston; 'Alan Huffman'; 'Bill Zimmerman'; Jeri Barnes; Jodylee S. Edsall; Lethia Hammond; Marion Vaughn-Howard; Ron Jones; Russ Merritt; 'Jennifer Unroe'; Margaret Harvey; Anne Cooney; CHRISTOPHER DEAN; 'Clay Stein'; 'Debbie Hensley'; 'Doloris E. Vest'
Subject: WDB Update No. 4: January 17, 2005

WDB Update: Vol 1. No. 4: January 17, 2005

Contents ~~~~~

- [Local - Compliance Response | Workforce Marketing | Rethinking Economic Development](#)
- [State - General Assembly Workforce Legislation | Eligibility Requirements Online | JobsEQ Software](#)
- [National - LED Data Available Online](#)
- [Calendar - Upcoming meetings](#)

Compliance Response

Both findings noted in the PY2003 Compliance Review have been corrected. The first, a lack of signatures on executive director's time sheet and travel vouchers, was remedied in December when new procedures were put in place following the appointment of a WIB coordinator rather than an executive director. Time sheets and travel information are reviewed by Board Chair Rob Glenn and/or Treasurer Bill Jones, prior to payment.

Likewise, revision of a tracking form for youth in TAP's Project Discovery program now ensures the collection and filing of additional data on youth elements provided for in the program.

Additionally, I have reviewed with our program monitor, Clay Stein, the procedures the state follows in conducting the annual review. In the future we will request an exit interview with the reviewer and provide any necessary followup information that could explain or eliminate possible findings prior to the report release.

This corrective information will be summarized in a response letter to the VEC. I will share any further correspondence on the review as it is received. If you have any questions about this year's report or the process the state follows, please let me know.

Performance Report First Quarter PY2004

Area III had met or exceed 11 of its 17 performance measures for the first quarter of PY2004 (reporting period October 1, 2003 - December 30, 2003). While the majority of the measures are success rates, several of those we did not yet meet are more cumulative in nature and will grow throughout the measurement year. For example, the number of students receiving diplomas is always lower in the fall because the majority of diplomas are awarded in the spring.

Note that the customer satisfaction rate for participants was considerably lower than our PY2003 end of year report and the goal of 68 percent.

Please see the attached file for complete list of numbers and actual performance.

Marketing Opportunity

As part of the "Marketing to Business" grant WDB received from the VEC, we will participate in upcoming Business Showcases sponsored by the Salem-Roanoke County Chamber of Commerce (Tuesday, March 1) and the Roanoke Regional Chamber of Commerce (Tuesday, April 12). This is an opportunity to discuss workforce development with a wide range of business people from around the area. Board member volunteers will be needed to work in the booth with staff. If you would like to participate in sharing our message with this important audience, please let me know.

Doloris E. Vest

WIB Coordinator

Western Virginia Workforce Development Board

108 North Jefferson Street, Suite 809

Roanoke, VA 24016

540-767-6149

doloris.vest@education.edu