

Doloris Vest

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Subject: WDB Update No. 3: January 10, 2005

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Full Certification Reached

The Western Virginia Workforce Development Board has received full certification from the Virginia Workforce Council. Certification is required to receive full WIA funding and involves meeting a number of criteria in areas such as board representation, performance measures and process responsibilities. A full description of the criteria is available online at <http://www.vec.virginia.gov/pdf/tfg0209.pdf>.

In her email notification, Dr. Barbara Bolin, Special Advisor to the Governor for Workforce Development, congratulates the board on achieving certification. "It reflects directly upon the commitment of your Workforce Investment Board to improve the delivery of quality workforce and career development services to all Virginians. I look forward to working with you in the coming year to continuously improve our system."

This certification is effective until June 30, 2005.

Performance Measures Detail

In reference to the final performance measures* for Program Year 2003 (PY03) reported in last week's Update: Please note the reporting period for the report. Although the report is called a PY03 report it is actually reporting numbers from PY02, specifically 10/1/2002 thru 9/30/03.

The two remaining "fail-to-meet" measures occurred almost entirely during a time (10/02 - 6/03) the programs were being run by the Fifth District. Goodwill took over these two programs under contract to the Workforce Development Board, only in the last three months of the reporting period. Our VEC-WIA Consultant Debbie Hensley explains that because of the reporting period, WDB actually had little impact on these numbers.

Goodwill also inherited, from the previous contractor, significant file maintenance issues which took considerable time to overcome.

First Quarter PY04 performance measures have been received and will be reviewed in the next WDB Update.

*Performance measures in the Virginia Workforce Council's annual report were published prior to the release of final numbers and in some cases do not match the final numbers.

Compliance report

THE WDB has received its PY03 Compliance report from the state. This annual review determines whether procedures are in place to ensure compliance with the Workforce Investment Act. It also identifies areas in which technical

assistance is needed to ensure continuous improvement.

The Board was commended for its "participation in the Demand Pilots for the State Council and developing 12 television segments of job fairs that incorporated workforce development activities that impacted all residents within the local area."

No discrepancies were found in either the One-Stop System or in the financial review.

The report included two findings:

- 1) "Time sheet and travel voucher for the Executive Director are not being reviewed and approved by the board."
- 2) "The review of youth records at TAP revealed a need to identify which of the 10 elements youth participants received. Currently no documentation exists that makes it clear which of the 10 elements are being provided."

The Board must provide written response outlining corrective action for each finding. I will share that response with you when complete.

Area III's review was conducted primarily at the workforce office, the Franklin County Workforce Development Consortium, the Roanoke VEC and at contractor sites, TAP and Goodwill.

Ongoing Web Postings

As noted in WDB Update No. (Dec. 27, 2004), the WDB web site includes a wide array of information on the operation of Area III.

Meeting minutes are prepared at the workforce office and forwarded the appropriate chair person. Once the chair has reviewed them, the minutes are posted to the website as unapproved for review by members of that committee, council or board. Amendments may be forwarded to the board office or made at the next meeting and then presented for approval. Following the approval official minutes are posted to the website.

One-Stop and Contactor reports are posted to the Internet. <http://www.westernvaworkforce.com/reports.cfm>. November and previous month reports are now available. Reports are due to the Board no later than the 25th of the following month and are posted to the website within one week. If you have questions, please let me know.

Other material is posted as developed or requested. You will find a variety of helpful information, including financial information, agendas, policies and procedures, planning documents and a calendar.

WIA Reauthorization

Legislation to reauthorize WIA has been introduced in the 109th Congress. Brian Davis, Planning, Programs and Services Supervisor with the VEC's WIA Division shared the following information and the attached news release.

"According to the bill sponsors, the Job Training Improvement Act would build upon the significant reforms made in the bipartisan Workforce Investment Act (WIA) that was enacted in 1998. The sponsors said that the bill was aimed at 'reducing the duplication of services and overlap in training programs that exist under the current WIA system.' They indicate that the bill will provide Governors and state and local officials the flexibility they need to target resources toward the unique needs of their communities. While the introduced bill does not include President Bush's proposal to expand the role of community colleges in job training efforts, Republicans plan to incorporate it into the bill at some point during the legislative process."

I will continue to share reauthorization information as it becomes available.

Calendar of Events

The Performance Institute will present the "2005 Youth Workforce Development Conference" April 20-22 in Arlington, VA. For more information visit their website at www.performanceweb.org.

The National Association of Workforce Boards will holds its 2005 Forum:"The Way Ahead" March 3 -5 in Washington, D.C. For more information visit their website at www.nawb.org.

Youth Council: Tuesday, Jan. 11, 9 a.m. Roanoke Higher Education Center, Room 810

Executive Committee: Thursday, Jan. 20, 9 a.m., Roanoke Higher Education Center, Room 810

