

PARTNER AGENCY WORKFORCE CENTER MONTHLY REPORT FORM

MONTH ENDING: January 31, 2006

PARTNER: TAP THIS VALLEY WORKS - Roanoke

Services	Number Served/Expenditures
(15.00) hours spent at site	(6) interviews & (4) phone calls /374*
Information shared with and/or referred (6) persons /(4) phone calls	
Follow-up: 95 letters mailed to referrals	

*Expenditures are averaged per month

Workforce Center Staff & Partners: Please use the space below to share any problems, challenges, limitations, or recommendations that you may have relative to the operation of the Roanoke Virginia Workforce Center.

NOTE: Please complete and submit to Jerry Barrett by the 15th of each month for the preceding month.