

PARTNER AGENCY WORKFORCE CENTER MONTHLY REPORT FORM

MONTH ENDING: October 31, 2004

PARTNER: TAP THIS VALLEY WORKS - Roanoke

Services	Number Served/Expenditures
(26.25) hours spent at site	(5) interviews & (57) phone calls/374*
57 phone calls made from referrals/ (1) letter mailed/Information shared with (5) persons	

*Expenditures are averaged per month

Workforce Center Staff & Partners: Please use the space below to share any problems, challenges, limitations, or recommendations that you may have relative to the operation of the Roanoke Virginia Workforce Center.

NOTE: Please complete and submit to Allen Downey by the 15th of each month for the preceding month.