

**Western Virginia Workforce
Development Board**

**Youth Council
Minutes
November 15, 2005**

I. Call to Order

Council Chair Paul Paradzinski called the meeting to order at 9:05 a.m.

II. Roll Call

Members present: **Paul Paradzinski**, Chair, Craig County; **Jodylee Edsall**, Roanoke County Schools; **Ron Jones**, Roanoke; **Jennifer Unroe**, 4-H Youth Development; **Marion Vaughn-Howard**, Roanoke Department of Park and Recreation Youth Services Division; **Harriet Woodward**, Alleghany/ Covington Department of Social Services; **Bill Zimmerman**, Diversion Program

Guest members: **Wanda Anthony**, Goodwill Industries of the Valleys WIA Youth Program; **Laura Elliott**, Junior Achievement, Roanoke; **Michele Wells**, Virginia Department of Rehabilitative Services. *Mss. Anthony, Elliott and Wells have been nominated for Youth Council membership, but their appointments have not yet been approved by the CLEO Consortium.*

Members absent: **Jeri Barnes**, Old Dominion Job Corps Center; **Becky Johnson**, MeadWestvaco; **Russ Merritt**, Franklin County YMCA; guest member

Staff present: **Doloris Vest**, WDB president; **Anne Cooney**, administrative assistant

A quorum was present.

III. Approval of Minutes

Ms. Woodward moved the minutes of the September 13, 2005 meeting be approved. Mr. Jones requested that Ms. Anthony, Ms. Wells and Ms. Elliott be listed in the minutes as members elect; Council minutes will use the designation "guest member." Ms. Woodward therefore amended her motion, and **Mr. Zimmerman seconded the motion. The motion passed unanimously.**

IV. Reports

- A. Goodwill Industries of the Valleys: Wanda Anthony reported that 156 youth have been served since July 1. Job readiness classes continue. Ms. Anthony has made presentations at several schools, most recently the Junior Achievement program "Economics for Success" to 22 Breckenridge Middle School students. Goodwill has attained 137 percent of the skill goals set for PY2005.
- B. WDB Board Update: Ms. Vest reported the following:
- Ms. Vest, with Bill Overstreet of GJ Hopkins construction and on behalf of the Salem/Roanoke County Chamber of Commerce, made a presentation to Salem City School guidance counselors. The presentation discussed issues facing the need for skilled workers and underscoring opportunities in building trades and other occupations. The same presentation will be given to Roanoke County School guidance Counselors on November 15.
 - "Common Measures" training for WIA program operators and workforce partners was held in October. Although the new measures have not yet been implemented, the

board will begin tracking the data and looking at other informative local measures. Ms. Vest noted the Youth Council advises the Board on appropriateness and effectiveness of the measures.

- c. The Board is investigating improving the Workforce Center system. Recommendations and decisions on operations for Program Year 2006 will be forthcoming.
 - d. Ms. Vest filed WIA III's status report with state. The annual report card shows progress on the Action and Strategic plans goals and objectives, and is required to receive the remaining PY2005 funding allocation.
 - e. VEC Commissioner Dolores Esser has been named Special Advisor to the Governor for Workforce Development, effective with the installation of Governor-Elect Kaine.
- C. Contracts/RFPs: The RFP Committee reviewed one adult, two dislocated worker, one workforce center operator, and two youth services proposals. All six proposals met the technical criteria. The committee has scored the youth services proposals, is awaiting input from the Youth Council, and expects to make a recommendation to the Executive Committee on November 22 and to the full board on December 2.

V. Unfinished Business

The **Career Brunch Experience Committee** will meet December 1 to finalize plans for the upcoming ninth grade business luncheon and the new tenth grade business interviews. The tenth grade program is an expansion for ninth graders who participated last year in the ninth grade lunch. Youth Council members are welcome to attend these events.

VI. Announcements

Ms. Vaughn-Howard announced that the City of Roanoke's Youth Council will hold its annual "Eat Dinner with Your Family" night on Tuesday, November 22, at the Roanoke Civic Center. Doors will open at 3 p.m. for the after-school program; supper begins at 6 p.m. Youth must be accompanied by a parent or guardian to attend the supper. Call 853-2349 or 853-2236 for more information.

The meeting was adjourned at 10:20 a.m.

Anne M. Cooney

Anne M. Cooney, administrative assistant

12/20/05

Date