

**Executive Committee  
Thursday, July 20, 2006  
Minutes**

**I. Call to Order and Roll Call**

Chair Wayne Flippen called the meeting to order at 8:30 a.m.

In attendance: **Wayne Flippen**, chair; **Joyce Kessinger**, vice chair; **Beth Doughty**, treasurer; **Rob Glenn**, former chair, Board of Directors; **Paul Paradzinski**, Youth Council chair

Absent: **Bill Jones**, secretary

Guests: **Bruce Phipps and Linda Matthews**, Goodwill Industries of the Valleys

Staff present: **Doloris Vest**, president; **Anne Cooney**, administrative assistant

A quorum was present.

**II. Approval of Minutes**

**Ms. Doughty moved to accept the minutes of the May 26 meeting; Mr. Paradzinski seconded the motion. The motion passed unanimously.**

**III. Presentation**

Mr. Phipps, President of Goodwill Industries of the Valleys, presented information regarding Goodwill's financial contributions to Workforce Investment Areas II and III. Mr. Phipps also expressed Goodwill's interest in working more closely with WVVDB. Because the board is reviewing its workforce centers, Mr. Phipps said that Goodwill is interested in hosting a workforce center.

**IV. Staff Report**

Ms. Vest reported on the following:

**Performance:** The board has exceeded 16 of the 17 mandated performance measures for PY2005-06 and met the remaining measure. Area 3 is now eligible to apply for bonus money from the state.

**Future Funding:** The Finance Committee will meet July 25 to discuss funding sources beyond federal WIA grant money. With its non-profit status, the board is eligible to apply for a variety of grants.

**CLEO Meeting Review:** The CLEO met on June 22, with three members present. The group approved the nominations for new Board members, the PY2006 budget and the CLEO-WDB agreement. Those not in attendance were asked to register their vote by fax or mail.

**V. Unfinished Business**

Mr. Flippen opened the continuing discussion (begun at the June Board meeting) of alternatives to the location of the present Roanoke Workforce Center. Various locations were discussed, as were the ideas of youth-specific areas at the center and WIA kiosks at various locations in Area III. Mr. Flippen asked Mr. Glenn to chair a subcommittee, composed of Board members and local business people, to review the alternatives open to LWIA III.

**VI. New Business**

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Ms. Vest indicated she would like the board to grant her authority to established Standard Operating Procedures for use by program operators. SOPs would cover routine operating items that do not warrant inclusion in board-approved policies.

**VII. Announcements**

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Next meeting: Thursday, September 28, at 8:30 a.m. in Roanoke Higher Education Center.

**VIII. Adjournment**

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The meeting adjourned at 9:40 a.m.

Anne M. Cooney

Administrative Assistant

7/27/06

Date