

Executive Committee  
Roanoke Higher Education Center, Suite 808  
2:00 PM Thursday, Sept 16<sup>th</sup>, 2004

- I. Call to Order **Rob Glenn****
- II. Approval of Minutes – July 29, 2004 **Rob Glenn****
- III. Treasurer’s Report **Bill Jones****
- A. Fiscal Statements August 2004
- IV. Executive Director Report **Bruce Wood****
- A. Workforce Center Reports July 2004
- B. Contract Reports August 2004
- C. Preliminary 4<sup>th</sup> quarter Area III performance Report
- V. Committee Reports**
- A. Youth Council .....Paul Paradzinski
- B. One Stop Operator Consortium .....Bruce Johannessen
- C. Marketing Committee Report
- VI. Unfinished Business**
- A. Strategic Plan/Business Plan/Action Plan
- B. Unsolicited Funding Request Guidelines
- VII. New Business**
- A. Board Nominations
- B. C. PY2004 Budget
- C. One Stop Consortium Chairman on Executive Committee
- VIII. Announcements**
- A. Next Meeting: Roanoke Higher Education Center, Suite 808
- IX. Adjourn**