

**Western Virginia Workforce Development
Board of Directors**

**Called Board Meeting
Thursday, March 9, 2006 – 4:30 p.m.**

DRAFT of Minutes

I. Call to Order

Board Chair **Wayne Flippen** called the meeting to order at 4:35 p.m.

II. Roll Call

Anne Cooney called the roll.

Members present: **Wayne Flippen**, John C. Nordt; **Jane Conlin**, Roanoke City Department of Human & Social Services; **Carroll Gentry**, Virginia Western Community College; **Robert Glenn**, The Issues Management Group; **Kathy Hodges**, Director, Franklin County Workforce Development Consortium; **Bruce Johannessen**, Virginia Employment Commission, Roanoke; **Bill Jones**, HomeTown Bank; **Joyce Kessinger**, Boxley Materials Company; **Paul Paradzinski**, Craig County; **Earl B. Reynolds, Jr.**, Roanoke Housing & Redevelopment Authority;

Members absent: **Beth Doughty**, Roanoke Regional Chamber of Commerce; **Walter L. Harper**, Harper's Plumbing Co.; **Roger Johnson**, Roanoke County Schools; **Tom Richmond**, Altec Industries; **Debbie Snead**, Mountain Branch Farm; **Richard Teaff**, Dabney S. Lancaster Community College

Ms. Cooney noted that a quorum was present.

Staff present: **Doloris Vest**, president; **Anne Cooney**, administrative assistant

Visitors present: **Deborah Hensley**, VEC-WIA Consultant

III. Reports

The Board received brief reports on activity at the Roanoke Workforce Center and the Franklin County Workforce Development Consortium.

Roanoke: Mr. Johannessen reported:

- The entrance at the Roanoke center has been redesigned and construction will begin shortly.
- The VEC is conducting a series of short seminars: the first session, on Saturday, March 4, was lead by representatives from the IRS, the VEC, and the Virginia Department of Taxation.
- The Roanoke office has received a large number of job orders from local businesses.

Franklin County: The Workforce Development Consortium is also receiving lots of job orders.

- The Consortium is starting new classes in April: pharmacology, tech/biotech, and welding; Patrick Henry Community College will start plumbing classes in April. Recent customized training offerings included an environmental wetlands class.

Ms. Vest reported on the need for updating its program policies. Supportive services costs were increasing with some participants receiving more in support than for training expenses. Ms. Vest will revise the necessary policies and distribute for review prior to the next regularly scheduled meeting.

IV. Unfinished Business

Workforce Center Operations: Ms. Vest presented a revised proposal for workforce center operations and WIA Program Services for Program Year 2006. WIA III funds are expected to drop next program year, by as much as 20 percent. At the current spending level, no new participants could be enrolled.

Mr. Glenn requested data on outcomes of participants completing programs and suggested such a local measure be instituted.

Recommendations:

Recommendation to the Board for the remainder of Program Year (PY) 2005:

1. Designate a Workforce Center Consortium as a workforce center operator effective April 10, 2006 through June 30, 2007.
2. Allocate the Consortium \$30,750 for operations for the remainder of PY2005 and to hire a workforce system director and two information and referral
3. Designate the following program operators for PY2006, with budgets to be determined following notification of PY2006 funding allocation:
 - Virginia Employment Commission to operate the Dislocated Worker Services program
 - Goodwill Industries of the Valleys to operate the Adult Services Program.

Ms. Kessinger moved that the Board adopt the recommendation as presented; Mr. Jones seconded the motion. Roll call vote:

Yes: Mr. Flippen, Ms. Kessinger, Mr. Jones, Mr. Reynolds, Mr. Paradzinski, Ms. Conlin, Dr. Gentry

No: None

Abstain: None

The motion passed unanimously.

V. Announcements

- **Next Board meeting:** Friday, April 7, 2006, at 9 a.m., at Goodwill Industries' office at 2520 Melrose Avenue, NW, Roanoke.
- **Performance Celebration Lunch:** Wednesday, March 22, 12 p.m., Roanoke Higher Education Center Suite 212; please RSVP by March 17.

VI. Adjourn

The meeting was adjourned at 5:25 p.m.

Anne M. Cooney
Anne M. Cooney, Administrative Assistant

3/24/06
Date