

ONE STOP OPERATOR CONSORTIUM
MINUTES
June 17, 2005
10:30 A.M.
Roanoke Workforce Center

Members in Attendance:

Bruce Johannessen, Roanoke Workforce Center; Jerry Barnett, Covington Workforce Center; Annette Lewis, TAP/TVW; Linda Matthews, Goodwill Workforce Development; Dot Hayes, Roanoke City Public Schools Adult Education; Kathy Hodges, Franklin Co. Workforce Center.

Guest Present: Doloris Vest, Western Virginia Workforce Development Board.

Topics Discussed:

Future of Roanoke Center: Bruce provided an overview of the VEC funding situation and the impact it is having on the agency in the form of office closings, consolidations and staff reductions in force. There was some general discussion as to how this might impact the Roanoke Workforce Center operation. There was speculation that the Roanoke Center may not be able to remain in the same location if the VEC is required to move to smaller quarters as staff reductions occur. Annette suggested that with the reduction in VEC staff, it might be a good time to revise the traffic flow in the building so that customers are greeted and assessed initially by One-Stop Center staff rather than VEC staff. Bruce indicated that this could be considered once the impact on staffing is fully known.

Operator Consortium Status: The Operator Consortium contract with the Board has expired and needs to be renewed. The Consortium needs to review its structure and membership and decide how it wants to operate. At the recent Board meeting, the Board allocated approximately \$97,000 for One-Stop operations. The Consortium needs to decide how best to use these funds and include a budget in its proposal for designation to the Board. One idea is to hire a coordinator, supervised by the Operator Consortium, to ensure all 3 Workforce Centers gain and maintain the appropriate level of certification and operate in the manner prescribed by the Operator Consortium. It needs to be decided if this would be a full-time, or part-time position, and what the job description will be.

One-Stop Center Concept: There was some discussion about the need to continuously improve the One-Stop Concept at each of the 3 workforce centers. The Operator Consortium needs to decide what we want our One-Stop Centers to be like and then work toward making that conception a reality.

Working Meeting: In order to get started on the things described above, that need to be done, a "work meeting" will be held on July 7, 9:30am, at the Roanoke Center. Please come prepared with ideas for re-structuring the Operator Consortium and for improving our Workforce Centers.