

Western Virginia Workforce
Development Board

**WDB Board of Directors
Friday, Dec. 3, 2004**

Executive Director's Report

Worked with Roanoke Workforce Center partner, Literacy Volunteers, to resolve an access concern by the Chairperson of the Mayor's Committee for People with Disabilities/Aug. 23, 2004

Attended Roanoke Valley SHRM CEO Breakfast/Aug. 24, 2004

Sponsored the monthly investor meeting for the Regional Economic Development Partnership at the Roanoke Workforce Center/Aug. 25, 2004

Met with Don Harrison and Jeff Lynick/Wacova Bank/Aug. 27, 2004

Participated with AEP in the Roanoke Regional Chamber of Commerce Annual Golf Tournament/Aug. 30, 2004

Met with Carolyn Fittz/HR Director-Elizabeth Arden/to discuss transportation issue at Center for Industry and Technology on Rt. 460

Meetings with Chris Vischer/DSLCC, John Mulvey/Alleghany Highlands Economic Development, and Rick Hall/Alleghany County/Sept. 2, 2004

Participated in WDB Youth Council Meeting/Sept. 7, 2004

Attended City of Roanoke Council Meeting/Sept. 7, 2004

Attended State WIA Executive Director's Meeting/Lynchburg, VA/Sept. 8, 2004

Delivered a Letter of Grant Support to the Roanoke Redevelopment and Housing Authority/Sept. 8, 2004

Attended presentation by Jack Stack at Roanoke College/Sept. 8, 2004

Attended Local Elected Officials Video Conference at VWCC/Sept. 10, 2004

WDB participated in the CareerFest 04-job fair-at Tanglewood Mall/Sept. 14, 2004

Participated in the One Stop Consortium Meeting at the Covington Workforce Center/Sept. 16, 2004

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Submitted and Area III WDB was awarded one of three Virginia Workforce Council Marketing Communications Outreach Pilot for Business-\$10,000/Sept. 18, 2004.

Attended WDB Executive Committee Meeting/Sept. 16, 2004

Met with Katherin Elam-Junior Achievement to discuss creating an incumbent worker program focused on teaching the business of business/Sept. 17, 2004

Attended Roanoke Valley Self-Sufficiency Consortium Meeting at the Roanoke Redevelopment and Housing Authority/Sept. 24, 2004 & October 22, 2004

Participated on Boxley's Management Training Review Panel/Sept. 28, 2004

Attended Junior Achievement's Executive Leadership Breakfast/Sept. 29, 2004

Attended Franklin County's Community Action Meeting/Sept. 29, 2004

WDB orientation with Bob Hedrick-Advance Auto Parts/Sept. 29, 2004

Participated in WDB Executive Committee Teleconference Meeting/Sept. 29, 2004

Participated in WDB CLEO Representatives Teleconference Meeting/Sept. 30, 2004

Participated in WDB Meeting at TAP/Oct. 1, 2004

Bruce Johannessen and I met with WBRA Public TV to discuss 2nd Annual Workforce One Stop Live/Oct. 4, 2004

Facilitated WDB Job Readiness Facilitators Breakfast/Oct. 5, 2004

Attended Virginia SHRM State Council Meeting and SHRM State Conference/Oct. 6, 2004

Attended Roanoke City Council Meeting as a part of Council recognition of Mayor's Committee for People with Disabilities/accommodator at Roanoke Workforce Center/Oct. 7, 2004

Visit with Lori Cummings, HR Mgr at Novozymes, to discuss progress in attracting and retaining qualified workers/Oct. 11, 2004

Attended WDB Youth Council Meeting/Oct. 12, 2004

Attended Better Business Bureau Luncheon/Speaker's topic-Workplace Ethics/Oct. 12, 2004

Attended Roanoke Workforce Center Partner Meeting/Celebrated Workforce Center's Certification/combined meeting with Roanoke Workforce Consortium/Oct. 13, 2004

Attended WDB One Stop Consortium/Oct. 14, 2004

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Attended Virginia Workforce Council Meeting and Executive Director's Meeting in Richmond/Oct. 18, 2004

Attended Governor's Announcement of the Career Development Certification initiative/Oct. 19, 2004

WDB's Business Plan and Action Plan have been distributed to WDB, CLEO Representatives, and Youth Council for review and, after corrections, will be forwarded to Dr. Bolin's office on Friday, Oct. 29, 2004.

Attended Virginia Executive Director's Meeting in Richmond/Nov. 9, 2004

Attended Roanoke Regional Chamber of Commerce's Economic Summit/Nov. 12. 04

Attended WDB Youth Council Meeting/Nov. 16, 2004

Attended Area III CLEO Representatives Meeting/Nov. 17, 2004

Attended Regional Economic Development Roundtable at Greenfield/Nov. 18, 2004

Attended Virginia Workforce Council Performance Measures Meeting in Richmond/Nov. 19, 2004

Attended WDB RFP Committee Meeting/Nov. 23, 2004

The WDB Executive Director's last day will be November 30th, 2004.