

**Executive Committee  
RHEC Room 809  
Tuesday, September 9, 2008  
Minutes**

**I. Call to Order**

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Chair Bill Jones called the special meeting to order at 2:50 p.m.

In attendance: **Bill Jones**, chair  
**Carroll Gentry**, vice chair  
**Wayne Flippen**, former chair  
**Joyce Kessinger**, secretary/treasurer

Absent: **Paul Paradzinski**, youth council chair

Staff present: **Doloris Vest**, president

Guests: **None**

A quorum was present.

**II. Staff Report**

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**Nominations for Board of Directors:**

**Ms. Vest** reported that under Workforce Investment Act, each local workforce investment board must be certified by the governor to receive WIA funds. Failure to gain certification may lead to loss of funding for the current year.

The Area III Board membership has been based on Virginia WIA Policy No. 99-01. With the transition of WIA administration to the Virginia Community College System, board certification now must align specifically with the original federal legislation.

In summary, WIA board membership must include:

- A representative for each mandated workforce center service provider
- Two representatives each for economic development and organized labor
- Employer representatives reflecting the local business community and totaling at least 51 percent of board overall membership.

Following discussion of nominations to fill the current vacancies as defined by WIA Consultant Deborah Hensley, Ms Vest summarized the necessary action to meet federal WIB requirements.

The CLEO should

- Reappoint **business members**:
  - Carroll Gentry, Tanglewood Estates
  - Wayne Flippen, John C. Nordt Inc.
  - William "Bill" Jones, Hometown Bank
  - Lew Bishop, National College
- Appoint **new business members**
  - Teresa Hammond, Alleghany Highlands Chamber of Commerce
  - Hiawatha Nicely, New Century Consultants (and member of the Virginia Workforce Council)
  - Mark Stockwell, MeadWestvaco
  - Steven Anderson, Integrated Tex Solutions
  - Naomi Powers, Carillion Franklin Memorial
- Appoint **new required partners**
  - Bruce Phipps, Goodwill Industries of the Valleys

- Ted Edlich, Total Action Against Poverty
- Larry Overbay, Virginia Department of Rehabilitative Services
- Jerry Barnett, Virginia Employment Commission
- Robert Myers, Construction & General Labor Local 980
- Appoint **optional partners** as non-voting ex-officio members
  - Kathy Hodges, The Franklin Center
  - Jane Conlin, Roanoke City Department of Human Services
  - Paul Paradzinski, Craig County Community Activist
- Take no action on nominations of
  - Chuck Terrell, Virginia Western Community College
  - Rita Bishop, Roanoke City Schools

The Committee instructed Ms. Vest to submit the recommendation to the CLEO as summarized.

### III. **Adjournment**

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The meeting adjourned at 3:35 p.m.

Doloris Vest  
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 President

September 10, 2008  
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 Date