

**Western Virginia Workforce
Development Board**

**Executive Committee
Thursday, October 27, 2005
Minutes**

I. Call to Order

The meeting was called to order at 9:05 a.m.

II. Roll Call

In attendance: **Wayne Flippen**, chair; **Joyce Kessinger**, vice chair; **Rob Glenn**, former chair, Board of Directors; **Paul Paradzinski**, Youth Council chair
Absent: **Beth Doughty**, secretary; **Bill Jones**, treasurer
Guests: **Roger Johnson**, Roanoke County Schools; **Debbie Hensley**, VEC-WIA
Staff present: **Doloris Vest**, president; **Anne Cooney**, administrative assistant

A quorum was present.

III. Conference Call

Willie Blanton, VEC's WIA Director, joined the meeting via conference call to discuss reengineering the local Workforce Center system and using it model throughout the state. Mr. Blanton outlined the driving principles, delivery principles, collective decisions, and challenges that VEC-WIA system envisions. (See attachment.) The Executive Committee approved of Mr. Blanton's taking today's discussion ideas to Shelby Robinson, VEC Field Service director.

IV. Committee Report

RFP Committee: Mr. Paradzinski reported that the committee reviewed the Adult and Dislocated Worker Services proposals, and began reviewing the Youth Services proposals. The committee delayed review of the Workforce Center Operator proposal until after the Executive Committee meeting. Eligible Youth Council members have been invited to participate in the Youth Services discussion at the Committee's next meeting.

The Committee will make its recommendations at the November 22 Executive Committee meeting and at the December Board of Directors meeting.

V. Unfinished Business

- a. **Workforce Centers:** The committee continued its discussion on workforce centers. At the conclusion of the discussion, the committee agreed that Mr. Glenn would prepare a written description of the restructured local system for presentation to the board at its December 2 meeting.
- b. **Employee Benefits:** Mr. Flippen asked that the matter be pushed to completion. He asked Ms. Vest to contact City Manager Darlene Burcham once again and, if the City is not interested, to contact Franklin County Administrator Rick Huff.

VI. New Business

CLEO Agreement: Ms. Vest reported that there is no signed agreement with the CLEO as required by state policy. She will present a draft agreement at the November 16 CLEO meeting for consideration.

VII. Announcements

The meeting adjourned at 10:50 a.m.

Anne M. Cooney
Administrative Assistant

11/8/05
Date