

**Western Virginia  
Workforce Development Board  
Executive Committee  
Roanoke Higher Education Center  
Thursday, Nov. 30, 2004 2 p.m.**

**Agenda**

- I. Call to Order **Rob Glenn****
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- II. Approval of minutes **Rob Glenn****
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- III. Treasurer's Report **Bill Jones****
- Fiscal Statements
- IV. Executive Director Report **Bruce Wood****
- A. Workforce Center Reports
- B. Contract Reports
- V. Committee Reports**
- A. RFP Committee .....Bruce Wood
- B. Youth Council ..... Paul Paradzinski
- C. One-Stop Operator Consortium .....Bruce Johannessen
- VI. Unfinished Business**
- A. Policy Approvals
- Client Processing (No.03-105)
  - Supportive Services (No. 03-116)
  - Individual Training Accounts (No. 04-106)
- B. Business Plan and Action Plan
- C. PY2004 Budget Unallocated Funds
- D. Area III Operations
- VII. New Business**
- VIII. Announcements**
- Next Meeting: **To Be Determined**
- IX. Adjourn**