

Western Virginia Workforce Development Board

Friday, October 2, 2009, 9 a.m.
Roanoke Valley Workforce Center
1351 Hershberger Rd., Roanoke

Agenda

- I. Call to Order, Roll Call** Carroll Gentry
Chair
- II. Approval of Minutes: August 7, 2009**
- III. Workforce System Report**
- 1. Workforce CentersLinda Matthews
 - 2. WIA ProgramsLinda Matthews
 - a. Summer Wrap Up
- IV. Staff Report**
- 1. Operations update.....Doloris Vest
 - 2. Grant updateAngie Williamson
- V. Committee Reports**
- 1. Workforce Center Oversight..... Wayne Flippen
 - 2. FinanceLew Bishop
 - 3. Board Development Joyce Kessinger
 - 4. Youth CouncilPaul Paradzinski
- VI. Unfinished Business**
- 1. Staff Job Descriptions
- VII. New Business**
- None
- VIII. Announcements**
- **Youth Council**, Thursday, October 8, 9 a.m. William Fleming High School
 - **Virginia Workforce Council**, Wednesday, October 14, Roanoke Higher Education Center
 - **CLEO Consortium**, Thursday, October 29, noon RHEC 201D
- IX. Adjourn**

Mission

To cultivate a dynamic workforce development system that stimulates economic development in Virginia's Local Workforce Investment Area III (the Cities of Covington, Roanoke and Salem, and the Counties of Alleghany, Botetourt, Craig, Franklin and Roanoke)

Vision

To provide an effective workforce development system which produces well-trained, highly skilled workers; promotes a good quality of life for individuals and families; and enhances regional economic growth

Conflict of Interest Policy

A conflict of interest shall be deemed to exist if a director may benefit from the selection of a contractor or vendor to perform services on behalf of or directed by The Board by reason of

- (i) any ownership interest in the provider business; or
 - (ii) any compensation in any form derived from that business (RFPs and IFBs).
- Where a conflict or potential conflict of interest exists, no affected director (or alternate) shall cast a vote on the matter involved

*Western Virginia Workforce Development Board
Bylaws, Article IV, Section 6
December 2, 2005*