

## Western Virginia Workforce Development Board

Friday, December 4, 2009, 9 a.m.  
Goodwill Industries of the Valleys Jobs Campus  
2502 Melrose Ave., Roanoke

### Agenda

- I. Call to Order, Roll Call** Carroll Gentry  
*Chair*
- II. Welcome** Bruce Phipps  
*CEO, Goodwill Industries of the Valleys*
- III. Consent Agenda:**
1. Minutes: October 2, 2009
  2. Policy Revision: 03-108 Priority of Service
  3. Training Provider Certification
  4. Youth Council Appointments: Janel Howery, Matt McGraw
- IV. Workforce System Report** Linda Matthews  
*Goodwill Industries of the Valleys*
- V. Staff Report** Doloris Vest
1. Finance Overview
  2. Grant update .....Angie Williamson
- VI. Committee Reports**
1. Workforce Center Oversight..... Wayne Flippen
    - a. Satellite Center Designation: Goodwill Industries of the Valleys Jobs Campus
  2. Finance .....Lew Bishop
    - a. Revised budget
    - b. Fund raising discussion
  3. Board Development ..... Joyce Kessinger
    - a. New member appointment
  4. Youth Council .....Paul Paradzinski
- VII. Unfinished Business**
1. Incentive Grant Proposal: Apprenticeship Project
- VIII. New Business**
- 1.
- IX. Announcements**
- **Youth Council**, Thursday, January 14, 2010, 9 a.m. Roanoke Valley Workforce Center
  - **Executive Committee**, Thursday, January 28, 2010, 8:30 a.m.

- **Board of Directors**, Friday, February 5, 2010, 9 a.m. Location: TBD
- **CLEO Consortium**, Thursday, April 29, 2010

**X. Adjourn**

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## **Western Virginia Workforce Development Board**

### **Vision**

*To provide an effective workforce development system which produces well-trained, highly skilled workers; promotes a good quality of life for individuals and families; and enhances regional economic growth*

### **Mission**

*To cultivate a dynamic workforce development system that stimulates economic development in Virginia's Local Workforce Investment Area III (the Cities of Covington, Roanoke and Salem, and the Counties of Alleghany, Botetourt, Craig, Franklin and Roanoke)*

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### **Conflict of Interest Policy**

A conflict of interest shall be deemed to exist if a director may benefit from the selection of a contractor or vendor to perform services on behalf of or directed by The Board by reason of

- (i) any ownership interest in the provider business; or
  - (ii) any compensation in any form derived from that business (RFPs and IFBs).
- Where a conflict or potential conflict of interest exists, no affected director (or alternate) shall cast a vote on the matter involved

*Western Virginia Workforce Development Board  
Bylaws, Article IV, Section 6  
December 2, 2005*