

Western Virginia Workforce Development Board

Friday, August 7, 2009, 9 a.m.

McCarthy Hall, Dabney S. Lancaster Community College
Clifton Forge, VA

Agenda (Tentative)

- I. **Call to Order, Roll Call** _____ Carroll Gentry
Chair
- II. **Welcome** _____ Richard Teaff
President, Dabney S. Lancaster Community College
- III. **Consent Agenda** _____
1. Minutes: June 12, 2009
2. Budget Report: June 20, 2009
3. Policy Amendments
- IV. **Workforce System Report** _____
1. Workforce Centers Kim Moore
a. Roanoke Valley Workforce Center
b. Staff Certification
2. Youth Summer Employment Clay Stein
3. Pre-Apprenticeship Program..... McDowell Myers
4. WIA-ARRA Funded Programs.....Linda Matthews
- V. **Staff Report** _____
1. Entrepreneurship ActivityDoloris Vest
2. Grant updateAngie Williamson
- VI. **Committee Reports** _____
1. Workforce Center Oversight Wayne Flippen
2. Youth Council Paul Paradzinski
- VII. **Unfinished Business** _____
1. Staff Compensation
- VIII. **New Business** _____
1. Funding Review
- IX. **Announcements** _____
 - **Youth Council**, 9 a.m. Thursday, August 13, 2009, RHEC 206B
 - **Finance Committee**, 8:30 a.m., Tuesday, August 18, RHEC 201D

- **Workforce Center Oversight Committee**, 8:30 a.m., Friday, August 28, RHEC 201D
- **Roanoke Valley Workforce Center Grand Opening**, Monday, September 14, 10 a.m.
- **Executive Committee**, 8:30 a.m. Thursday, September 17, 2009, RHEC
- **Board of Directors**, 9 a.m. Friday, October 2, Roanoke Valley Workforce Center
- **CLEO Consortium**, noon, Thursday, October 29, RHEC 201D

X. **Adjourn**

Mission

To cultivate a dynamic workforce development system that stimulates economic development in Virginia's Local Workforce Investment Area III (the Cities of Covington, Roanoke and Salem, and the Counties of Alleghany, Botetourt, Craig, Franklin and Roanoke)

Vision

To provide an effective workforce development system which produces well-trained, highly skilled workers; promotes a good quality of life for individuals and families; and enhances regional economic growth

Conflict of Interest Policy

A conflict of interest shall be deemed to exist if a director may benefit from the selection of a contractor or vendor to perform services on behalf of or directed by The Board by reason of

- (i) any ownership interest in the provider business; or
 - (ii) any compensation in any form derived from that business (RFPs and IFBs).
- Where a conflict or potential conflict of interest exists, no affected director (or alternate) shall cast a vote on the matter involved

*Western Virginia Workforce Development Board
Bylaws, Article IV, Section 6
December 2, 2005*