

M E M O R A N D U M

To: Board of Directors

From: Doloris E. Vest

Date: December 3, 2007

Re: Additional program allocations for PY 2007

Following a mid-year analysis of program spending to date and to ensure we do not carry over more than the allowable amount of program funding, I recommend the following funding adjustments and additional allocations

Recommendation

- Move \$30,000 from dislocated worker to adult
- Allocate \$60,000 for adult services
- Allocate \$30,000 for older youth services

Allowable carry over (20% of PY07 Allocation)	\$	184,177
To be expended or obligated prior to June 30, 2007	\$	<u>28,686</u>
Total remaining funds for first quarter PY2008 operations	\$	212,863