



**WORKFORCE DEVELOPMENT CENTER**

[www.goodwill-the-valleys.com](http://www.goodwill-the-valleys.com)

July 19, 2006

Ms. Doloris Vest, President  
Western Virginia Workforce Development Board  
108 North Jefferson Street, Suite 809  
Roanoke, VA 24016

Dear Ms. Vest:

Goodwill Industries of the Valleys, Inc., respectfully request that all 2005 WIA Title I Youth Program carry-over funds be reallocated back to Goodwill for Program Year 2006. The decision was made not to expended all youth funding in 2005 when the State sent out allocations and we realized that we would be taking a sizable cut in funding for 2006.

Although the amount of carry-over funding is not a large, our intent is to use these funds for client services, not administrative expenditures. The funds carried over from last year will enable us to provide additional work experiences and also offer tutoring services to those youth who require this element throughout the school year.

Thank you for your consideration to this request.

Sincerely,

A handwritten signature in cursive script that reads 'Linda Matthews'.

Linda Matthews  
Vice President, Workforce Development Division



2520 Melrose Ave NW P.O. Box 6159 Roanoke, VA 24017 Phone: 540.581.0620 Fax: 540.581.0629



*An Equal Opportunity Employer Program*

**Doloris Vest**

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**From:** Jerry Barnett [Jerry.Barnett@vec.virginia.gov]  
**Sent:** Thursday, July 20, 2006 4:39 PM  
**To:** Doloris Vest  
**Cc:** Bruce Johannessen  
**Subject:** PY2005 Obligated & Not Yet Paid

Doloris: As discussed with you on 7/19/06, the June 2006 DWP invoice shows a remaining balance of \$19,070.39. I have identified that \$12,050.40 of this money was obligated, but not paid by June 30, 2006. This is due to our Central Office having an early cutoff date in June in order to close out its books by the end of the state fiscal year.

It is requested that the amount of \$12,050.40 be carried over so these funds can be paid out of PY05 funds instead of PY06 funds.

Thank you for your assistance in this matter.

Jerry Barnett